



Cassia County Board of Commissioners SPECIAL MEETING MINUTES

Thursday, December 7, 2023

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

- 1) 8:59 AM Call to order
- 2) Pledge of Allegiance and prayer
- 3) 9:01 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Kerry McMurray - Assistant to Board (Not voting), Cally Velasquez - Deputy Clerk (Not voting).

Also Present: Director Trent Bodily from the Juvenile Detention Center

- 4) 9:02 AM Calendar, meetings, committee reports, and correspondence were reviewed.
 - a) Kunau reminded the Board he needed to leave by 10:30 AM to attend the Region IV Development meeting in Twin Falls by 11:30 AM today.
 - b) Searle reminded the Board of his meeting with the IT Dept. at 10:30 AM today.
 - c) 12/8/2023 - Visit with Chuck Driscoll and Norman Dayley at 10:00 AM - Searle
 - d) 12/8/2023 - Meet with Elmore County Commissioners regarding Solid Waste District matters - Beck
 - e) Beck reported on his attendance at the Raft River Highway District's luncheon in Malta yesterday. He learned that the manager of Murtaugh Highway District has been selected to also manage the Oakley Highway District.
 - 5) 9:04 AM Personnel Matters - Change of Status Requests - none at this time.
- 9:05 AM Prosecutor Larsen entered the meeting.
- 6) 10:17 AM Executive Sessions

10:17 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues and Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure,

Moved by Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

10:32 AM Upon exit of Executive Session, the board took the matter under advisement.

CASSIA COUNTY COMMISSION
SPECIAL SESSION
Thursday, December 7, 2023

Instrument # 2023003978

BURLEY, CASSIA, IDAHO

12-11-2023 10:31:48 AM No. of Pages: 4

Recorded for : CASSIA COUNTY COMMISSIONERS

JOSEPH LARSEN

Fee: 0.00

Ex-Officio Recorder Deputy

Index to: COMMISSIONERS MINUTES

EV

SCHEDULED ACTION AGENDA ITEMS

- 7) 9:04 AM Discuss night shift, employee retention and compensation policy changes for MCCJC and Juvenile Detention Center
- a) 9:05 AM Director Bodily discussed with the Board the statistics, credentials, dynamics, and scheduling programs of the juvenile detention facility. He reported there were 14 employees that rotated between three 8-hour shifts to staff the facility. There were 16 beds available. Approximately 5 employees were still uncertified, and three of the employees that were POST certified also maintained instructor credentials with POST that required additional time, expense, and energy to complete.
 - b) Various costs to the County and the State were discussed with regards to being POST certified and going above that minimum certification to maintain instructor certifications.
 - c) Prosecutor Larsen reviewed the legal obligations stipulated in the joint contract between Minidoka and Cassia Counties when the matter of adjusting an employee's wages mid-year came up. Although not legally required to obtain review and recommendation from the Joint executive Boards before review by individual counties, that was the recommended best course of action. This procedure had not yet been followed when Minidoka approved a wage increase and asked for Cassia's assent to ratify the decision.
 - d) The estimated cost for the additional pay and benefits related costs is \$20,000 per county.
 - e) It was determined to have the matter discussed in the next Joint Boards meeting to follow procedure. Following that, both counties would convene to consider the matter later in the morning that same day.
 - f) 9:50 AM Discussion changed to consider compensation and policy changes for the Mini-Cassia Criminal Justic Center. Cpt. Thompson provided information from surrounding counties regarding their practices and policies in the matter. He reiterated his strong support of the proposal to offer an incentive for employees to work nigh shifts and on-call statuses.
 - g) After discussion, the Board decided to put the same matter to the Executive Joint Powers Board next Tuesday and make a final determination at that same later meeting scheduled to determine actions to be taken with regards to employees at the Juvenile Detention Facility.
- 8) 10:32 AM Adjourn

10:32 AM **Motion and Action:** Adjourn, **Moved by** Kent R. Searle - Member, **Seconded by** Leonard M. Beck - Chair. Motion passed unanimously.

APPROVED:



Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:



Cally Velasquez

Cassia County Commissioner Meeting

Attendance Log

Date: 12-07-2023

NAME (Please Print)	TOWN	REPRESENTING
1. Trent Bodily		Min. Cassie JDC
2. J. Thompson		CCSO
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